Minutes from Webex Board Meeting on December 21ˢᵗ 2016

In attendance:

- Wendy Wyman – President
- Regan Gawan – Secretary
- Antonio Bianchi – Treasurer
- Lisa Jackson – Spring 2017 Study Group Coordinator

1. CPP Testing for Spring 2017 is March 25 – April 22ⁿᵈ 2017

2. Metro Phoenix APA Chapter will hold the Spring Study Group every Saturday from January 21ˢᵗ through March 18ᵗʰ From 8am to 11am.

3. **Regan** will send out the Study Group Invite, removing any reference to snacks being provided.

4. Pricing - Same as last year. (180.00 per person)

5. Re-certification certificates will be distributed to participants at the last study group –this will be announced as part of housekeeping during the first session.

6. **Regan** will communicate with Mark to update our website with the Pay Pal registration link and the Study Group page.

7. Ultimate Software "Study Group" Discussion – Jo McCoy has applied with the National APA to host an Exclusive Study Group for Ultimate Software employees only and had asked Antonio to send her the RCH LOGO so she could certify the participants. (Antonio did not send this to her)This study group is already listed on the National APA Website.

8. Noted that the APA will not allow a Metro Phx Chapter sponsored study group for Ultimate Software employees only. All study groups must be open to anyone. Also the officers would prefer to have the Ultimate Software employees support and participate in our chapter study group. Our membership is very small right now, and we do not see a need to sponsor a second study group at this time.

9. **Antonio** will write an email to Jo at and let us all review it before it goes out.

10. **Antonio** will contact the National APA or ask Jo to do so, and ask them to remove this study group from their website.