

**Metro Phoenix Chapter  
American Payroll Association  
Meeting Minutes  
October 17, 2006  
Radisson Hotel**

Vice-President Jennifer Middelkamp called meeting to order at 6:00P.M.

Secretary Cheryl Carstensen was not present to read the minutes from the September 19 meeting.

Treasurer Vivian Hill read the Treasurer report.

Beginning balance: \$2,104.94

Deposits: \$ 1,616.00

Withdrawals: \$1,151.00

Ending balance: \$2,569.94

The Treasury report was approved and seconded by the membership as read.

**Committee Reports:**

**CPP Study Group:** There was no report

**State Payroll Conference:** Cheryl Hookey reported that the State Conference Committee had started working on the 2007 State Conference and that she still needs volunteers.

**Government Liaison:** Jeff Giesler did an update on APA Events, the CPP/FPC testing date. The Chapter will have a study group starting in late January.

**National APA:**

**OLD BUSINESS:**

**By- Laws:** The chapter did not vote on the by-laws at this meeting. There was a minor correction needed. Updated by-laws will be voted on at the November 14, 2006 meeting.

## **NEW BUSINESS**

**New Members:** Jennifer Middelkamp asked all members who are attending the meeting for the first time to stand up and introduce themselves. Each new member was presented with an APA welcome bag containing information on the location chapter, national APA, CPP & FPC along with information from vendors and a few surprises.

New members were	Name	Company
	John Verley	

No new business, announcements, from the membership

**Job Openings:** American Express announced that there were job openings. There are job postings now on the Metro Phoenix APA web site.

### **Upcoming APA Training:**

<b>Audio: Oct 19</b>	<b>Documenting Your Payroll Procedures</b>
<b>Nov 9</b>	<b>Taxation and Reporting of Selected Fringe Benefits.</b>

**Local Seminars: Oct. 27      Preparing for Year End**

**Speaker: – Donald Wall** –did a presentation on both the federal and the Arizona laws covering employment discrimination. He talked about age, gender, disability, race, and national origin discrimination cases. He did a brief update on sexual harassment and the retaliation law updates.

**Next Meeting:** November 14, 2006

Twenty members attended.

Meeting adjourned at 7:30 P.M.