

**Metro Phoenix Chapter
American Payroll Association
Meeting Minutes
June 15, 2004
Radisson Hotel**

Interim President Donna Hermansen called the meeting to order at 6:00 P.M

Secretary Cheryl Carstensen read the minutes from the May 18 meeting. Interim President Donna Hermansen asked for any changes to the minutes, there were none. The minutes were approved and seconded by the membership as read.

Treasure Report: Treasure Theresa Mejia presented the financials, beginning balance in June was \$916.31, and there were deposits of \$687.00, withdrawals of \$879.89 with an ending balance of \$723.42. The Treasury report was approved and seconded by the membership as read.

Committee Reports:

CPP Study Group: Karen Kelling reported that the fall Study Group would begin meeting on July 8. The meeting place will be at Petrie Chrysler located at McDowell and 64th, in the upstairs meeting room. The study group will meet from 6:00pm to 8:00pm. The 2004 Payroll Source will be the book used.

State Payroll Conference: Cheryl Carstensen reported that the State Conference brochure was out on the metrophoenixapa.org web site for anyone that was interested in attending the State Conference in August.

Government Liaison Report: Jeff Geisler discussed the Tax Forum that he had just attended. He announced that 70% of the IRS taxes come from employees, approximately 1.4 trillion dollars a year, but that there was 66 billion of unemployment taxes that go uncollected through fraudulent schemes. He also reported that by 2007 it would be mandated that all taxes would be filed electronically.

National APA: Jeff Geisler

New Business: Donna Hermansen asked all members who were attending the meeting for the first time to stand up and introduce themselves. Each new member was presented with an APA welcome bag containing information on the local chapter, national APA, CPP & FPC along with information from vendors and a few surprises. The new members were:

| Name | Company |
|---------------|----------|
| Louise Harris | Sky Mail |

Upcoming APA Training:

Audio:

Local Seminars:

August 6, 2004 Wage and Hour Seminar
August 13, 2004 Garnishments Forum
August 26 – 27,2004 State Payroll Conference
November 5, 2004 Preparing for Year-End

Announcements:

Speaker: Sam Kersch, CPP – Payroll Research/Webmaster for Symmetry Software presented “Advance Payroll Research on the Internet”

Sam presented a seminar on how to use the Internet to research several different payroll issues from taxes for each county in Ohio, to the DOL and IRS websites. Sam showed how some sites stay current and how others are out dated. Sam also demonstrated how to use search engines on the Internet and which ones are the better ones.

Job Opening: Account Temps had a Payroll Position opening.

Final Announcement:

Next Meeting – July 20, 2004

There were 27 in attendance.

Meeting adjourned at 7:30p.m. Accepted and second.