

**Metro Phoenix Chapter
American Payroll Association
Meeting Minutes
March 16, 2004
Radisson Hotel**

President Vicky Harrison called meeting to order at 6:00 P.M

Secretary Cheryl Carstensen read the minutes from February's meeting. President Vicky Harrison asked for any changes to the minutes, there were none. The minutes were approved and seconded by the membership as read.

Treasure Report: Treasure Theresa Mejia was absent. Theresa will present the two financials at the April Meeting.

Committee Reports:

CPP Study Group: Donna Hermansen and Karen Kelling reported that the Study Group meetings were going good.

State Payroll Conference: Chairperson Vicky Harrison reported that the opening Keynote Speaker for Thursday August 26th would be our current APA President Irene Chapman. The opening Keynote Speaker for Friday August 27th will be Neil Dempster.

Government Liaison Report: Jeff Geisler was not present.

New Business: Vicky Harrison asked all members who were attending the meeting for the first time to stand up and introduce themselves. Each new member was presented with an APA welcome bag containing information on the local chapter, national APA, CPP & FPC along with information from vendors and a few surprises. The new members were:

Name	Business
Valerie Callendar	Fender Musical
Cammy Shobie	Starwood Hotels
Mira Rosenberg	Starwood Hotels

Chapter President's Leadership Seminar: The APA covered the cost for President Vicky Harrison to attend the leadership seminar in San Antonio.

Upcoming APA Training:

Audio:

April 15 What Every Payroll Professional Needs to Know About Garnishments

Local Seminars:

June 7 – 9, 2004 Payroll Practice Essentials

June 15, 2004 Payroll Tax Forum

August 13, 2004 Garnishments Forum

November 5, 2004 Preparing for Year-End

Speaker: Meredith Orr, Itax Group

Meredith Orr presented an informative presentation on the Arizona Enterprise Zone Tax Credits that are available for employers. She discussed how much the employee would received for each employee and what the requirements are for the employer and for the employee in order to take the credits.

Next Meeting – April 20, 2004

There were 27 members in attendance.

Meeting adjourned at 7:30p.m. Accepted and second.