

**Metro Phoenix Chapter  
American Payroll Association  
Meeting Minutes  
October 21, 2003  
Radisson Hotel**

President Vicky Harrison called the meeting to order at 6:00 P.M.

Vicky introduced the new chapter officers,

Government Liaison - Jeff Geisler, CPP, CPA

Secretary - Cheryl Carstensen, CPP

Treasurer - Theresa Mejia, CPP

Vice President - Donna Hermansen

President - Vicky Harrison

Secretary Cheryl Carstensen read the minutes from the August's meeting. President Vicky Harrison asked for any changes to the minutes, there were none. The minutes were approved and seconded by the membership as read.

Treasurer Theresa Mejia read the Treasury report. The beginning balance was \$1,136.70 with deposits of \$ 1,986.00, and withdrawals of \$980.43, for an ending balance of \$2,142.27. The Treasury report was approved and seconded by the membership as read.

**Committee Reports:**

**Government Liaison:** Jeff Geisler presented a newspaper article regarding Arizona's Department of Revenue's amnesty and their hope for collecting 25 millions dollars. To date, the state has only collected 1.8 million dollars.

**National Report:** Jeff announced the new Social Security Tax Rates for 2004. Social Security Base Tax for 2004 will be \$87,000. Mileage will be .375 cents per mile.

**CPP Study Group:** Karen Kelling and Donna Hermansen the new study group facilitators were introduced by Vicky Harrison. Donna announced the two locations and the time for the study group. At present the study group will meet on Thursday. A notice will be sent out to everyone about the location.

**2004 Arizona State Payroll Conference:** Danya Remu presented a few closing remarks regarding how the conference had gone and what the response where from the attendees had been.

**2004 Arizona State Payroll Conference:** Vicky Harrison announced that the 2004 Committee had been formed and that she had been selected as the chairperson. The theme for the 2004 Conference is "The Payroll Fiesta".

**Upcoming APA Seminars:** The national APA will present "Payroll Practice Essentials" on October 29-31 in Phoenix.

#### **NEW BUSINESS:**

**New Members:** Vicky Harrison asked all members who were attending the meeting for the first time to stand up and introduce themselves.

Name	Company
Janet Arp	Good Rich.

**December Holiday Celebration:** Vicky announced that the December Chapter meeting will be a holiday celebration and there will be no charge for the Metro Phoenix Chapter members who have paid in full by 12/16/03. A vote was taken regarding a sit down dinner of a buffet. The sit down dinner was the winner. The holiday decoration gift for the party is set at a \$10.00 limit.

**Food and Toy Drive:** During the November and December meeting Kim and Sara will be coordinating a food and toy drive.

**Speaker - Dana Reum** presented the TOPIC, "Back to Basics" where she walked the attendees through a series of situations that might have to be calculated if their payroll computer system when down.

Next Meeting - November 18, 2003

Meeting was adjourned at 7:30p.m.