

**Metro Phoenix Chapter
American Payroll Association
Meeting Minutes
February 19, 2001
Radisson Hotel**

President Vicky Harrison called meeting to order at 6:15 P.M..

Secretary Judie Aranyos read the minutes from the December meeting. President Vicky Harrison asked for any changes to the minutes, there were none. The minutes were approved and seconded by the membership as read with a correction to date of ending balance. Should have been November not September.

Treasurer Theresa Mejia read the Treasury report. Beginning balance was \$4,812.46, deposits of \$ 450.00, withdrawals of \$1,664.38, ending balance for December was \$3,598.00. The Treasury report was approved and seconded by the membership as read.

Committee Reports

Government Liaison: Vickie Dunster, Arizona tax percentage when up 1% for each category – will probably go up again next year as federal taxes decrease. Supplemental tax rate effective 01/01/02 is 27%. Vicky Harrison announced that the IRS is looking a revising the 941 for and is asking for our input. Go to the APA website, to Legislative News. President Bush has signed an order to exempt personal from tax deductions while servicing in a combat zone.

National Report: Jeff Geisler, Jeff will be going to APA meeting in San Antonio for the winter board meeting.

CPP Study Group: Vickie Dunster - reminder the CPP test is in April. In June, Vickie will restart CPP study classes for the test that will be given in September. Vickie will be using the Principle of Payroll Administration book. She also suggested using PayTrain as a study tool. Workshops will be on Tuesdays from 6:30 – 8:00 at Honeywell. Deadline for ordering the Payroll Source at the \$139.95 discounted rate is Feb. 28th.

NEW BUSINESS

Registration: Jana will be out of touch for a couple of months recuperating from surgery. We need a reliable volunteer that has basic Excel knowledge and is able to receive a mass amount of emails, take calls for cancellations and meet a very strict reporting deadline. Cheryl Carstensen volunteered.

New Members: Vicky Harrison asked all members who are attending the meeting for the first time to stand up and introduce themselves. Each new member was presented with a APA welcome bag containing information on the location chapter, national APA, CPP & FPC along with information from vendors and a few surprises.

New members were: Mark Taylor from ADP

Lynn Grower from Fender Musical

National Congress: Congress will be in San Antonio, Texas, May 14 – 18, 2002. 2002 is the 20th anniversary of the APA so the congress will be extra special. Special guest speakers will be Erin Brockovich and Les Brown. Please see the national APA web-site for more information, www.americanpayroll.org.

Chapter Pictorial Board: Vicky called for volunteers to help be a story board for the National Congress. No volunteers came forward.

CPP Pins: Vicky Harrison presented CPP pins to members who passed the exam in Sept/Oct. Vicky also apologized to the new FPCs for not having pins for them.

Donna Hermansen Ugly Duckling Car Sales & Finance

Karen Kelling Ugly Duckling Car Sales & Finance

Michelle Lukasiewicz Tokyo Electron Arizona

Presentation: A certificate of Appreciation for given to Symmetry Software for their sponsorship of the chapters website. www.mertrophoenix.org

Member of the Quarter: Sam Kerch of Symmetry Software for awarded Member of the Quarter for volunteering his time and expertise as the Webmaster for our chapter's website.

Dates to Remember:

Arizona State Payroll Conference September 12 & 13th

APA Courses in Phoenix

Payroll Foundations April 22 - 24

Tax Forum June 14

Payroll Year End November 01

Disbursements Year End November 05

Job Announcements Cheryl Hookey – Mesa Public Schools has a clerk position

Open discussion from the membership: Sue Santy asked if those in attendance would complete the survey she put on each table.

Vicky Harrison has a new job/position at Hilton. She is their PeopleSoft analyst.

Guest Speaker: *Mary K. Burke, tax specialist*, from the Internal Revenue Service. Mary has just returned from a week of training and will be bringing us up to date on all of the IRS changes that affect payroll.

There are 4 operating divisions (1) Wage & Investments – 1040/W-2 (2) Small Business & Self Employed – less than 10 million \$ (3) Large to Midsize Business – over 10 million \$ (4) Tax Exempt/Government Entities There is an initiative to audit payroll. Particular the independent contractor vs. employee issue

NEXT MEETING

March 19th.

There were 55 members in attendance.

Meeting was adjourned at 7:45 P.M.