

**Metro Phoenix Chapter
American Payroll Association
Meeting Minutes
November 13, 2001
Radisson Hotel**

President Vicky Harrison called meeting to order at 6:00 P.M..

Secretary Judie Arranyos read the minutes from the September meeting. There was no meeting in October due to the State Payroll Conference. President Vicky Harrison asked for any changes to the minutes, there were none. The minutes were approved and seconded by the membership as read.

Treasurer Theresa Mejia read the Treasury report. Beginning balance was \$ 3,298.74, deposits of \$2,469.00, withdrawals of \$1,331.52, ending balance for September was \$4,036.12. The Treasury report was approved and seconded by the membership as read.

Committee Reports

Government Liaison: Vickie Dunster, FICA limit for 2002 is \$84,900. 401K limit has been raised to \$11,000. - age 50 and above can contribute an additional \$1,000

State Conference: Chairperson Vicky Harrison reported that the 2001 State Payroll Conference was a great success, showing a 98% approval rating. 98 percent of the attendee said they wanted to attend next year's conference. **Sheriff Joe was rated at 100% and Bill Santee had a high rating on his Check Fraud workshop.** The planning of the 2002 conference is already on its way. The conference theme will be "Payroll Through the Ages". A meeting was being held directly after tonight's chapter meeting. Anyone wishing to participate in the planning is invited to stay for the meeting. Members who participate in 80% or more of the planning of the conference attend at no cost. **The conference will be held at the Meas Sheraton in September 2002.**

National Report: Jeff Geisler, The annual National APA Congress will be held in San Antonio 5/ - 5/18 APA 0will be celebrating their 20th Anniversity.

Membership: Vicky Harrison reported that Thanhnga Tran and Dayna Freeze have volunteered for the membership committee. This committee will be looking at new ways to increase our membership such as press releases, representation at other origination's meetings, such as SHRIMS, and the CPA), etc. We will also be looking into other member benefits such as Costco, Sam Club, credit unions and member discounts.

NPW: Vicky Harrison called for volunteers to this committee. We need to start planning community activities, press releases and membership activities such as a membership picnic. Volunteering for the committee was

NEW BUSINESS

New Members: Vicky Harrison asked all members who are attending the meeting for the first time to stand up and introduce themselves. Each new member was presented with a APA welcome bag containing information on the location chapter, national APA, CPP & FPC along with information from venders and a few surprises.

Web-site: The chapter's new web-site www.geocities.com/payrollaz is up and running, complements of Sam Kerch and Symmetry Software. The site contains a schedule of future meetings, minutes from prior meetings, Newsletters, State Payroll Conference, Federal & State payroll updates and much more.

Meeting notices: The e-mail meeting notification process has not been working properly. Vicky announces that the chapter web-site would have the meeting schedule for the year. The topic and quest speaker would be listed as soon as they are confirmed. We are trying to have them confirmed at least 2 months prior to the meeting. You should check the site two weeks prior to the meeting and RSVP as instructed.

National Congress: Congress will be in San Antonio, Texas, May 14 – 18, 2002. 2002 is the 20th anniversary of the APA so the congress will be extra special. Special quest speakers will be Erin Brockovich and Les Brown. Please see the national APA web-site for more information, www.americanpayroll.org.

Federal and State updates

2002 FICA: The social security wage base for 2002 has been increased to \$84,900, making the tax cap \$5,263.80. No change in Medicare.

Milage Rate: Standard business mileage rate for 2002 is increased to 36.5 cents per mile.

State Unemployment Rates: A few states have announced an increase in their unemployment wage base.

Iowa	18,600
Minnesota	21,000
Montana	18,900
Nevada	20,900
New Jersey	23,500
New Mexico	15,900
North Dakota	17,400
Oklahoma	10,500
Washington	28,500

You can find all the rates on the APA web-site. Some of the states have not yet reporting in, so you might want to check the site periodically.

Guest Speaker: Vickie Dunster and Judy Gahide on Direct Deposits.

Vickie and Judy gave many tips and tricks to having a successful campaign

NEXT MEETING

December 11th. Our next meeting will be a holiday celebration and will be open to all paid members at no charge. Vicky Harrison asked the membership if we should have a gift exchange and if so what type. The membership voted to have an ornament exchange (\$10 limit). The rules being after 2 takes it's yours. Membership will also bring canned food. It will be a sit down dinner. There will be an additional \$25.00 charge for each guest. Please RSVP

There were 28 members in attendance.

Meeting was adjourned at 8:05 P.M.