

Metro Phoenix Chapter of the American Payroll Association

Meeting Minutes

October 20, 2015

- I. Vice President Valerie Caufman opened the meeting at 6pm**
- II. Introduction of New Members:**
- Terri Collins
 - Tammy
- III. Chairpersons Report** – Wendy Wyman – Not Present – No Report
- IV. Vice Chairperson Report** - Val Caufman – Reminder that we will be voting on the By-Laws Next Month. They are posted on the website. Everyone please review them prior to the November Meeting.
- V. Secretary’s Report** – Regan Gawan - Minutes from September Meeting were read. Motion to Accept Sept Secretary Report by Jo. Second by Sarah. Motion Passed.
- VI. Treasurer’s Report** – Antonio Bianchi
- a. Operating Account
- | | |
|-------------------|------------------|
| Beginning Balance | \$6259.59 |
| Deposits | \$ 1006.24 |
| Withdrawals | <u>\$ 736.80</u> |
| Ending Balance | \$6,529.03 |
- b. Payroll Conference Account
- | | |
|-------------------|-------------|
| Beginning Balance | \$6,800.00 |
| No Activity | <u>0.00</u> |
| Ending Balance | \$6,800.00 |

Motion to Accept the Treasurers Report made by Sonda Seconded by Jennifer – Motion Passed.

- VII. Government Liaison Report** – None
- VIII. Old Business:**
- a. Still Looking for volunteer to serve as our Social Media Coordinator to keep our Facebook and Linked in Pages updated with current information.
- b. Three people took and passed the CPP/FCP Test.

IX. New Business

- a. Our projector was incompatible with the laptop that our Presenters had. The Radisson had a projector for rent for discounted rate of \$200. The officers present agreed to rent the projector and then discuss with the manager later to request a further discount since we only rented it for an hour. *Follow-up – we negotiated a price of \$125.00 for the projector rental. Officers agreed to purchase a newer model projector that will be compatible with new model laptops. Most presenters have their own laptops so purchasing a laptop is not a priority.

X. Presentation: Jennifer Pigeon and Mark Barberio on the Affordable Care Act.

Thank you for allowing me to be of service.

Regan Gawan – Secretary