

Metro Phoenix Chapter of the American Payroll Association

Meeting Minutes August 16, 2016

I. President Wendy Wyman opened the meeting at 6pm

II. Introduction of New Members: Melinda Goodman with American Express.

III. Officer Reports

- **President** – Wendy Wyman – National Payroll Week is in September. Membership is due 8/31. Can pay on Website or at next meeting.
- **Vice President** – Terri Collins Has speakers lined up through October.
- **Secretary** – Regan Gawan – June Minutes are NOT posted on the website. They are lost – My apologies.
- **Treasurer** – Antonio Bianchi
 - Operating Account
 - ❖ Beg Bal \$6,511.50
 - ❖ Deposits \$2,910.00
 - ❖ Withdrawals \$1,262.00
 - ❖ End Bal \$8,158.97
 - Payroll Conference Account
 - ❖ Beg Bal \$6,800.00
 - ❖ Activity \$0.00
 - ❖ End Bal \$6,800.00

Motion to Accept by Sonda Seconded by Lisa – Motion Carried.

- **Government Liaison** – Jo McCoy – IRS Messed Up!! On Deposits – they overlooked the Holiday and everyone got penalized for late deposits. They are working on fixing it and will send out notices.

IV. Committee Reports

- **Webmaster** – Mark Hampsch – Not Present
- **Social Media** – Open Position – looking for volunteer
- **Study Group** – Wendy Wyman – Going Well. Facility is wonderful. Thanks to Lisa Jackson for arranging the use of her office. Gifts and Prizes!!

V. Old Business

- a. None

VI. New Business

- a. Elections for President, Vice President and Gov't Liaison in September. The VP, Terri Collins, was just elected a few months ago and would prefer to stay in this role for another rotation. Membership was polled to see if anyone was

interested in standing for President or Gov't Liaison. No-one expressed interest. President, Wendy Wyman and Gov't Liaison, Jo McCoy, expressed willingness to stay in their job for another term. President deemed that no election is necessary.

b. Need new Social Media Coordinator

VII. Presentation – Peggi Peaslee – HRIS Mgr Harkins. “System Implementation”

Thank you for allowing me to be of service.

Regan Gawan

Secretary