

Metro Phoenix Chapter of the American Payroll Association

Meeting Minutes

May 17, 2016

- I. President Wendy Wyman opened the meeting at 6pm**
- II. Introduction of New Members:** Lynette Cox with Benefit Mall and Humberto Gonzalez with NextCare
- III. Chairpersons Report** – Wendy Wyman – Introduced our new VP – Terri Collins. Announced that one of our Members passed the CPP exam in April – and it was WENDY WYMAN!! Congratulations!
- IV. Vice Chairperson Report** - Terri Collins – No Report this month.
- V. Secretary’s Report** – Regan Gawan - Minutes from April are posted on the website. Motion to Accept Secretary Report by Jo McCoy Seconded by Barb Motion Passed.

VI. Treasurer’s Report – Antonio Bianchi

- Operating Account

Beginning Balance	\$5086.94
Deposits	\$439.63
Withdrawals	<u>\$658.00</u>
Ending Balance	\$4868.45

- Payroll Conference Account

Beginning Balance	\$6,800.00
No Activity	<u>0.00</u>
Ending Balance	\$6,800.00

No Motion to Accept the Treasurers Report

- VII. Government Liaison Report** – Jo McCoy –
 - Check out the latest issue of Payroll Currently for some great information!
 - Virtual Congress runs from May 9 through 13 and the Virtual Congress runs May 18 and 19. There are 14 potential RCH Credits from the Virtual Congress if you register and participate. The Presentations are on Demand in the Expo until sometime in August, if you registered, so it’s not too late!

- There are some W2 Scams to be aware of. Someone may call regarding Garns and Tax Liens asking for information. Validate the caller and the need before providing any information. Garns and Tax Lein reps rarely call.
- Federal Reserve is allowing Same Day ACH effective 9/2016. This will be very helpful for California Terminations!
- The Labor Department finalized the Exempt Overtime Wages limit beginning 12/1/2016 – it will be \$47476.00 per year or \$913.00 per week.
- The APA has asked for volunteers for the Tax Class on June 14th from the local chapters. If you can serve, go to the APA website for more information.

VIII. Social Media Coordinator – Darla West – Not Present – No Report.

IX. Webmaster – Mark Hampsh – Just moved back to the valley from Tucson, glad to be back! If you would like to have a job opening posted to the Website, or have any suggestions, comments, etc. regarding our Chapter Website, you can send the information and/or any attachments to Mark by clicking on the link for WEBMASTER. There is a scam going around where someone may call to validate your credit card information Banks will never ask you for your credit card number, and if someone that you do not know asks you for it, do not give it to them!

X. Old Business:

- a. Wendy Wyman volunteered to facilitate our Fall Study Group and a location has also been offered but it does have a cost for parking. If anyone else has a location that we could utilize, please speak to Wendy. Fall testing begins September 17 and ends October 15th. Registration will open on July 19th 2016.

IX. New Business

- a) The Officers met and discussed the finances of our chapter. Our chapter's membership has been slowly declining over the past few years, and we are beginning to show a loss each month. The past CPP Study Groups we have hosted have been free of charge and open to members and non members. A large portion of the attendees come to the first meeting to receive a free copy of the Payroll Source and never come back. The Payroll source is a \$250.00 value if you are a member and a \$460.00 value if you are not. In order to remedy this, we will no longer be able to offer free CPP Study Groups. This year, all attendees will be required to be a paid member of the Metro Phoenix Chapter. In addition, there will be a \$150 registration fee to attend the Study Group. Members who are willing to help facilitate the Study Group by doing a presentation on a chapter will receive a \$50 refund AFTER they have given their presentation.

There may also be some additional services that will qualify for a refund such as preparing the calculations for each chapter, etc. This additional revenue for our chapter will also help us to recruit speakers from other sources that charge fees, and ultimately, attract more members and grow our membership, and, in the near future, begin holding State APA Conferences again!!

- X. Presentation:** How to Build and Unbeatable Team – Esther Agosta and Carol Juru from One Source Virtual

Thank you for allowing me to be of service.

Regan Gawan – Secretary